

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS & SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

April 25, 2019

The Board of Directors Operations & Safety Committee met on April 25, 2019 at 10:12 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Robert L. Ashe, III
Roderick E. Edmond
William 'Bill' Floyd
Roderick A. Frierson
Ryan C. Glover
Jerry Griffin, **Chair**
Freda B. Hardage
Rita A. Scott

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; C-Suite Team Members Chief Administrative Officer Luz Borrero, Deputy Chief of Police Joseph Dorsey, Chief Financial Officer Gordon L. Hutchinson, Chief Counsel Elizabeth O'Neill, Chief of Capital Programs, Planning & Innovation Franklin Rucker and Chief of Rail Operations David Springstead; AGMs LaShanda Dawkins, David Petrisky (Acting), James Siebert (Interim) and Tom Young (Interim); Chief Information Security Officer Dean Mallis; Executive Director Paula Nash (Interim); Senior Directors Lyle Harris (Contractor) William Taylor and George Wright; Directors Jonathan Hunt, Addi Matthews (Acting), Pat Minnucci (Acting) and William Taylor; Managers Jacquelyn Bentley and Stephany Fisher; Sr. Executive Administrators Kenya Hammond and Karen Harper. Others in attendance Adrien Carter, Abebe Girmay, Eric Leach, Linda Lee, Kristopher Mattson, Courtnie Middlebrooks, Eric Peterson, LaTonya Pope and Akio Turner.

Also in attendance Claudia Billotto of WSP, Debra James of CDM Smith, Jim Schmidt of HNTB, Sid Sparks of SL King Tech and David Wickert of the AJC.

Approval of the March 28, 2018 Operations & Safety Committee Meeting Minutes

On motion by Mrs. Hardage seconded by Mr. Floyd, the minutes were approved by a vote of 8 to 0, with 9 members present.

Mr. Frierson abstained.

Resolution Authorizing the Award of Contracts for the Procurement of Non-Revenue and Police Vehicles, P43290, P43611 & P43792 Utilizing the State of Georgia Contracts

Mr. Taylor presented a Resolution authorizing the General Manager/CEO or his delegate to enter into a Contract for Procurement of sixteen (16) non-revenue vehicles and fourteen (14) police vehicles with Wade Ford in the amount of \$1,302,220. The Contract is firm fixed for a performance period of five (5) months and will utilize State of Georgia Statewide Contract #99999-SPD-0000155-0006, #99999-SPD-ES40199409-0003 and #99999-SPD-ES40199373-009S.

The MARTA vehicles projected for replacement currently met the Authority's criteria of 100,000/150,000 miles of service, ten (10) years of age, suffered catastrophic/mechanical failures or suffered collision damages with estimated repair cost exceeding the value of the vehicles.

Value of Vehicles

- 58% met the age requirements
- 27% met mileage requirements
- 9% met mechanical requirements
- 4% met age & mileage requirements
- 2% met collision

Manufactured standard vehicles and equipment warranty will apply to this contact. Utilizing state of Georgia contracts streamlines the procurement process and provides MARTA best value procuring non-revenue vehicles.

To ensure the Authority has best pricing, the Contracts Department conducts a price analysis reviewing state prices vs. vendor quotes. After careful review, state contracts pricing provides MARTA the best value and was 9-27% less than dealership pricing for identical vehicles.

The State of Georgia completes their contracts with various vehicles to achieve the lowest pricing for vehicle contracts.

Although, there are no DBE goals assigned to the Contracts, Wade Ford and Allan Vigil are minority-owned dealerships.

Ms. Abdul-Salaam asked are Wade Ford and Allan Vigil minority owned dealerships.

Mr. Taylor said yes. Both dealerships are minority owned.

Ms. Abdul-Salaam asked did the dealerships recently become minority owned.

Mr. Taylor said no.

Ms. Abdul-Salaam asked how are both dealerships qualified as minority owned.

Mr. Taylor said the owners are minority and both own their dealerships.

On motion by Mrs. Hardage seconded by Mr. Ashe, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Award of Contracts for the Procurement of Police and Non-Revenue Vehicles, P43612 and P43669 Utilizing the State of Georgia Contracts

Mr. Taylor presented a resolution authorizing the General Manager/CEO or his delegate to enter into a Contract for the Procurement of twenty-one (21) non-revenue vehicles and seven (7) police vehicles with Hardy Chevrolet Buick GMC, Inc., in the amount of \$722,796. MARTA will utilize Administrative and Police Contracts to fulfil the need for the Authority.

On motion by Mrs. Hardage seconded by Mr. Ashe, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Award of a Contract for the Procurement of Non-Revenue Vehicles, P43670 Utilizing the State of Georgia Contract

Mr. Taylor presented a resolution authorizing the General Manager/CEO or his delegate to enter into a Contract for the Procurement of thirteen (13) non-revenue vehicles with Allan Vigil Ford in the amount of \$367,329.

On motion by Mr. Ashe seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Award of a Single Source Contract for the Procurement of an Armored Hi-Rail Vehicle, RFP P44045

Mr. Mattson presented a resolution authorizing the General Manager/CEO or his delegate to enter into a Single Source Contract with Lenco Armored Vehicles for the procurement of an armored hi-rail vehicle.

MARTA police is seeking approval for the Single Source procurement of 100% grant funded armored high-rail access vehicle.

Over the past year, MARTA Police Department has been working with the Atlanta Regional Commissioner on a program designed to increase capabilities of agencies throughout the region. This program is directed by the Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). Both federal programs state that law enforcement agencies should be outfitted with secure platforms while entering hostile environments. The region has identified MARTA Police as a recipient in need of this equipment to safeguard officers during incidents in and around rail networks.

The purposed vehicle will provide MARTA Police with the capability of being used on surface streets for non-rail incidents as well as access to the MARTA Rail System and other adjacent rail networks.

MARTA Police Department will work directly with rail operations to grant the clearance required to safely operate during an emergency. This vehicle will be first in the nation and will repel the Authority to the top within the transit industry when it comes to network security.

Dr. Edmond asked what purpose will the armored vehicle serve.

Mr. Mattson said the armor vehicle serves as protection. The vehicle enables personnel to fully operate inside when entering hostile environments and remove passengers from hostile environments as well.

Dr. Edmond said the armored high-rail vehicle seems costly. He asked if any other jurisdictions have a similar vehicle.

Mr. Mattson said the armored vehicle is \$330,000 which is funded by DHS and FEMA. MARTA would be the first Authority to have an armored high-rail vehicle.

Mr. Floyd asked why is the contract single source.

Mr. Mattson said due to the equipment availability from GSA, the Authority selected Lenco as a single-source option. Lenco is the provider for identical equipment of all jurisdictions within MARTA. This will allow the Authority to utilize a vehicle in which additional jurisdictions are familiar so their operators can work within MARTA's system and MARTA's staff.

Mr. Floyd asked does MARTA have a policy regarding sharing the use of the armored vehicle with local governments.

Mr. Mattson said yes. MARTA has a written mutualized agreement with each jurisdiction the Authority supports. On a regular basis, the Authority provides aide to all jurisdictions with the capabilities the Authority possess.

On motion by Ms. Abdul-Salaam seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Procurement of Station Rehabilitation Design Services

Mr. Minnucci presented a resolution authorizing the solicitation of proposals for architectural and engineering (A/E) services for station rehabilitation design services.

MARTA has instituted a Station Rehabilitation Program and has made a commitment to rehabilitate up to seven (7) rail stations per year, until all thirty-eight (38) stations have been brought up to a state of good repair. Each group of up to seven (7) stations will comprise a single phase.

MARTA desires to retain the services of up to six (6) Architectural and Engineering (A&E) Consultant firms. These A&E firms will support planning, design, preconstruction and construction efforts for the first three (3) phases of the Station Rehabilitation Program.

Each selected A&E firm will be assigned one or more specific stations concurrently and will be given a MARTA generated scope of work to be completed for those stations.

The A&E firm will be required to produce a full design document that accurately encompasses the scope of work along with any other technical specifications that support the design. MARTA will be responsible for the solicitation and selection of contractor(s) to perform the installation of the station designs.

Typical rehabilitation work includes but is not limited to interior finishes improvements,

sitework, mechanical systems upgrades, roofing, lighting and waterproofing.

During the pre-construction and construction periods, the A&E firms will assist MARTA in replying to any Requests for Information (RFIs) and the review of any technical submittals.

The A&E Consultant Procurement for SRDS selection process will consist of the following steps:

- Letters requesting Expressions of Interest and Statement of Qualifications will be sent to each firm that has previously expressed an interest in this type of procurement and to additional firms identified by the Office of Diversity and Inclusion.
- A Selection Committee (SC) comprised of directors and managers from departments of engineering, architecture and project managers will be formed to aid in the process.
- The SC will review and evaluate all responses to the solicitation submitted in accordance with the submittal deadline.
- The SC will develop a short-list of the most qualified firms based on their review and with consideration to the criteria for the procurement.
- The SC will interview and conduct discussions with each firm on the short-list to evaluate their qualifications to perform the anticipated scope of work.
- Based on the interviews and discussions, the SC will select the most qualified firm(s).

Each response to the solicitation will be evaluated based on the following criteria and weighting:

- 25% - Technical capabilities and professional qualifications.
- 25% - Specialized experience in required disciplines.
- 15% - Demonstrated capability to perform work on schedule and within budget; Project monitoring and control.
- 15% - Key personnel; their experience and their commitment to the project.
- 10% - Organizational/management concept to accomplish the work.
- 10% - Effective Quality Assurance Program
- Pass/Fail - Compliance with Equal Employment Opportunity (EEO) and

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The anticipated timeline for selection and award of contracts for A&E Consultant Design Services in support of the Station Rehabilitation Program is as follows:

- 4/25/19 - Operations & Safety Committee (O&S) Resolution Request
- 4/29/19 to 7 /5/19 - Advertisement Period
- 7 /6/19 to 8/14/19 - Response Review, Short Listing, Interviews and Negotiations
- 8/29/19 - O&S Committee Agenda Item for Approval to Award A&E Contracts
- 9/12/19 - Board Approval to Award A&E Contracts for Station Rehabilitation Design Services

Mr. Ashe asked will multiple firms work on stations concurrently.

Mr. Minnucci said yes.

Mr. Ashe asked at what point is it anticipated that MARTA will evaluate the relative performance of competitive firms.

Mr. Minnucci said MARTA will evaluate six (6) firms at a time on a yearly basis. One firm will be awarded based on their performance and at the Authority's discretion.

Mr. Ashe asked will the evaluation take place after the initial renewal of assignments.

Mr. Rucker said MARTA must design a total of eighteen (18) stations in the first three (3) years within the contract. Staff will plan to evaluate six (6) stations per year for three (3) year period. After the first year, a firm will be awarded additional year(s) based on their performance.

Mr. Ashe said the plan sounds ideal, thank you.

Mr. Floyd asked was the RFP a request for a fixed price to design a specific station or a general proposal.

Mr. Minnucci said the Authority used an RFP format, however, an REI was used for the request.

Ms. Abdul-Salaam asked has the list of station renovations been prioritized.

Mr. Rucker said yes, initial prioritization has been established. Staff plans to renovate the first six (6) stations and potentially the second six (6) stations. The remaining twenty-six (26) stations will continue to be evaluated after the first year of renovations. There are options to move some stations ahead of others.

Ms. Abdul-Salaam asked to receive a copy of the station renovations list.

Mr. Rucker said he would provide a list during the Board Retreat.

Ms. Abdul-Salaam said previously College Park Station was not listed as a priority on the renovations list. She asked since College Park is one of the Authority's demanding stations, why is it not on the priority list.

Mrs. Hardage said the College Park station is listed in the first group of renovation stations.

On motion by Mr. Ashe seconded by Mrs. Hardage the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

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Adjournment

The meeting of the Operations & Safety Committee adjourned at 10:36 a.m.